

ACTIVE AND COHESIVE OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny, Way Forward and Progress
Review of Grants and the Third Sector Commissioning Framework	<p>Report of working group to Committee on 5th March.</p>	<p>Review has already been completed, so role of the Active & Cohesive Overview & Scrutiny Committee will be to receive regular updates from Officers regarding the implementation of the recommendations and to scrutinise the outcomes triggered by the changes.</p> <p>Recommendations made by the Committee at its meeting on 22nd August 2011 were included in the Cabinet Report that was considered at its meeting on 7th September 2011.</p> <p>That a Working Group be established to scrutinise the Third Sector Commissioning contracts</p> <p>Working Group hopes to deliver its final report to the next meeting of the Committee.</p>
Third Sector Commissioning – Future Funding and Contracting	<p>Scrutiny Brief to Committee on 31st October</p> <p>FINISHED</p>	<p>Review has of the grants process has already been completed (detailed above), so role of the Committee will be to continue to scrutinise progress of areas contained within the brief regarding liaison with key witnesses and calls for evidence.</p>
Locality Action Partnerships	<p>The final report in relation to this was agreed by Cabinet on 7th September 2011</p> <p>An action plan has now been produced detailing how and when the recommendations will be</p>	<p>Updates to the Active & Cohesive Communities Overview & Scrutiny Committee – review has taken place and the Committee is a key part of overseeing delivery of the recommendations and ensuring that stated deadlines are met and benefits realised</p> <p>Report presented to Scrutiny Committee on 31st October 2011</p>

	implemented FINISHED	
Bateswood Consultation Process	<p>Draft Report to Scrutiny on 5th March.</p> <p>Working Group e set up to look at consultation results: Cllr Cairns Cllr John Cooper Cllr K-N Taylor Cllr Wilkes Cllr Gill Williams</p>	<p>That the results be brought back to this committee after the consultation period has ended.</p> <p>Closing date for consultation was 27th January 2012. Draft report to go to Cabinet in March based on the results of the consultation.</p> <p>1st meeting of working group held on 30th March, field trip to Bateswood provisionally booked for 11th May 2012.</p>
Knutton Recreation Centre	COMPLETE	<p>That the results of any consultation be brought to this committee prior to going to the Cabinet</p> <p>Committee will scrutinise all consultation exercise undertaken regarding the football pitch/bowling green/shop provision etc</p>
Jubilee 2 Update	COMPLETE – Venue now open to the public	Regular Report to each meeting.
Draft Health and Wellbeing Strategy	<p>Liaise with Health Scrutiny Committee to ensure there is no duplication of work</p> <p>Presentation to Health Scrutiny By Rob Foster, Head of Leisure and Cultural Services on the new local public Health agenda.</p>	<p>Project Initiation Document produced.</p> <p>Members requested that the Chair liaise with the Coordinating Committee and Health Scrutiny Chairs to decide upon the best way to approach this item. Options available could be a cross-committee Working Group or a joint meeting of the two committees</p>

Leisure Trust Options	To come to Committee in approx 12 months	
Allotments Service	Scrutiny Brief agreed at meeting on 5th March 2012	Report to Cabinet 30 th November 2011 – Agreed that a review should be carried out.
County Wide Museum Service	Scrutiny Brief agreed at meeting on 5th March 2012	Scrutiny Brief awaited.
Community Centres Review	Scrutiny Brief agreed at meeting on 5th March 2012	Scrutiny Brief awaited – ASAP – TO CABINET IN JUNE
Green Space Strategy	Scrutiny Brief agreed at meeting on 5th March 2012	Scrutiny Brief Awaited - ASAP Recommend light touch review recommended? – Cabinet in May

CLEANER, GREENER AND SAFER COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny and Way Forward
Crime and Disorder Reduction Partnership	Due to the many different elements that joined together to inform the CDRP no clear way forward was obvious so further information would be required.	A TOTAL alcohol project had recently been carried out by Keele University and it was decided to discuss this project at the next meeting before deciding on how to apply scrutiny to the area(s) covered by the Crime and Disorder Reduction Partnership.
Alcohol Strategy	<p>Presentation received by the Committee</p> <p>Cllr Williams, Mark Bailey, Trevor Smith and Julia Cleary to meet on Thursday 15th to discuss way forward regarding Scrutiny of subject</p> <p>Additional meeting to be held on 18th April with representatives from Staffordshire Police and Trading Standards.</p>	<p>The Committee received a presentation regarding the Strategy. It was requested that the Council's Community Safety Officer attend a Butt Lane LAP meeting and that the outcomes of the Cheshire East Initiative be brought to a future meeting when it becomes available.</p> <p>Meeting with Chair/Vice Chair/MB/TS and Trading Standards on 7th February to discuss issues surrounding counterfeit alcohol and to request regular reports on test purchasing.</p>
Recycling Strategy	Regular Updates to the Committee FINISHED	13th January - Meeting held with Chair and Vice Chair to discuss recycling and Bring Sites.
Carbon Management Plan	Regular Updates to the	To oversee the implementation of the proposals set out in the plan

	Committee FINISHED	and to make a decision regarding scrutiny and intervention if targets were not met. Regular updates would be received by the committee quarterly.
Volunteers Staffing CCTV Control Room – 3 Month Project.	Further information re SIA registration was requested by the Committee. FINISHED	A meeting has been arranged with the Chair, Vice Chair and Officers involved in order that a decision can be made regarding whether or not to bring the topic to the full scrutiny committee. The topic was discussed by the Committee at its meeting on 9 th November and a presentation was given by Councils Community Safety Officer. Further information had been requested by the committee and would be provided by Officers.
Primary Authority Scheme	This topic was picked up from the forward plan FINISHED	An additional meeting of the Committee had been convened to discuss the Primary Authority Scheme and the comments from this Committee had been fed back to Cabinet.
Police Reform and Social Responsibility Act	Scrutiny Brief prepared FINISHED	Act not yet in force – regular updates on implementation to be brought to the Committee.
Crime and Disorder Reduction Partnership	Scrutiny Brief prepared FINISHED	Report to be brought to the next meeting of the Committee.
Development of a Safer and Stronger Communities Strategy for Newcastle under Lyme	Scrutiny Brief prepared Additional Meeting to be arranged end of April to look at Strategy before it goes to Cabinet in May,	Presented to Cabinet on 14 th March where the following was resolved: (a) That the contents of the Strategy and the comments received from the Cleaner, Greener and Safer Overview & Scrutiny Committee be noted. (b) That the list of Key Measure for Success on page 7 of the

		<p>Appendix be made more clear and benchmarks added.</p> <p>(c) That the Strategy be circulated to partners and communities and that updates on the Strategy's development be brought to future meetings of the Cabinet.</p>
Tree Preservation Orders	<p>PLANNING STRATEGIC TO LOOK AT THIS</p> <p>Request from Committee that presentation be given regarding TPOs.</p>	Agreed that Strategic Planning Committee should pursue this.

ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Title	Action	Method of Scrutiny and Way Forward
Preparation of a new Economic Development Strategy for the Borough	Updated Strategy requested for future meeting	<p>Officers to provide an update on the Strategy at each meeting of the Committee.</p> <p>That Scrutiny of the Strategy remain with the Whole Committee.</p> <p>An additional meeting of the Committee was arranged to consider the Strategy prior to its submission to Informal Cabinet on 28th September – comments from this meeting were fed into the Cabinet report.</p> <p>No progress regarding the strategy has been reported since the last meeting.</p> <p>Updated Strategy to requested for future meeting</p>

<p>The Stoke on Trent & Staffordshire Local Enterprise Partnership's proposals for the designation of an Enterprise Zone in North Staffordshire</p>	<p>Set aside for consideration at a later date due to recent national decisions.</p>	<p>None at present.</p>
<p>Broadband Provision</p>	<p>Working Group has now met twice. A meeting is due to be held on Wednesday 30th when a presentation will be give by a representative from BT.</p> <p>Request from Cllr Kearon that Map of future work be obtained – Jeanette Hilton sitting on County Council Board - will report back to the Committee (Board has yet to meet)</p>	<p>Small task and finish group (3 members) to be convened to look at the topic in detail.</p> <p>Working Group established: Cllr Kearon, Cllr Wilkes and Cllr Holland.</p> <p>Working Group received a presentation from Ian Binks from BT regarding the future provision of Broad band in Newcastle under Lyme. Officers would liaise with colleagues with regards to organising an event with Ian Binks/BT and local businesses.</p> <p>Map obtained and would be taken to additional meeting of the Committee on 25th April 2012</p> <p>County Group has not met to date.</p>
<p>High Speed 2 Limited</p>	<p>First meeting of the working group has been held.</p> <p>Awaiting advice</p>	<p>Small task and finish group (3 members) to be convened to look at the topic in detail.</p> <p>Working Group established: Cllr Becket, Cllr Loades and Cllr John Williams.</p>

	<p>from Officers regarding how to proceed with this subject. No further action required pending release of consultation documents from Central Government</p>	<p>No further action pending Government decision in the New Year.</p> <p>Officers will look into restarting this working group following the government's decision to proceed with HS2.</p>
<p>Proposal to jointly commission a viability assessment for the Community Infrastructure Levy (CIL) with Stoke on Trent City Council</p>	<p>NEED TO CHECK PROGRESS - NO FURTHER PROGRESS TO DATE</p>	<p>Further reports to be brought to the Committee prior to a decision regarding how to proceed.</p> <p>No action to date since last meeting.</p>
<p>Staffordshire Strategic Assets Review</p>	<p>LOOKING AT MAY FOR NEXT UPDATE Check on progress of Mouchel report.</p>	<p>To be considered at the next meeting on 27th February - postponed from previous meeting due to delay of report from Mouchel.</p>
<p>Asset Management Strategy</p>	<p>FINISHED</p> <p>Second additional meeting held on Wednesday 7th March in order for the portfolio holder to update the Committee on progress.</p>	<p>Considered at additional meeting on 23rd November - comments fed back to Cabinet meeting on 18th January.</p>
<p>Strategic Tenancy Policy</p>	<p>Scrutiny</p>	<p>Comments to be fed back to Cabinet Meeting on 14th March 2012.</p>

	Brief/Report to meeting on 27th Feb	
Housing Allocations Policy	Scrutiny Brief/Report to meeting on 27th Feb	Comments to be fed back to Cabinet on 14 th March 2012.
Town Centre Partnerships Development and Initiatives	Scrutiny Brief to Committee on 25th April 2012	Scrutiny brief prepared and would be discussed by the Committee at an additional meeting on 25 th April, representatives of the partnership would also be in attendance.

TRANSFORMATION AND RESOURCES

Title	Action	Method of Scrutiny and Way Forward
Revenue and Capital Budget	Comments fed back to Cabinet on 1 February 2012 FINISHED	Report was noted. Discussed in depth at meetings on 18 th and 25 th January. Chair attended Cabinet meeting on 1 st February to feedback the Committee's comments.
Capital Strategy	Report discussed at meeting on 18th January	
Treasury Management Strategy	Report discussed at meeting on 18th January	
Scale of Fees and Charges	Report discussed at meeting on 18th January	
Asset Management Strategy	Report discussed at meeting on 18th January and comments fed back to Cabinet on 1st February	
Financial and Performance Management Report to End of	The contents of the report were discussed at the meeting on 25th January 2012.	

Quarter Two		
Co-Location of Partner Organisations in the Civic Offices	<p>Scrutiny Brief prepared</p> <p>Report to Committee on 18th January.</p>	<p>Members agreed that this matter should be brought back to the next meeting when more information would be available</p> <p>Members noted the information contained within the report.</p>
Flexible Working for Borough Council Employees	<p>Scrutiny Brief prepared</p>	<p>This item would be left for the body of the Committee to receive regular updates</p>
Review of the Constitution	<p>Scrutiny Brief prepared</p> <p>Meetings of the Working Group were ongoing.</p> <p>Additional meeting to be held on 23rd April 2012</p>	<p>This matter had commenced in the previous Municipal Year and Members queried whether the work already undertaken could be carried forward. It was confirmed that any Working Group set up would continue with what had been done previously and in addition, the independent members who were involved previously could be invited back.</p>
Sustainable Procurement Strategy	<p>Scrutiny Brief prepared</p> <p>Report presented to the Committee on 25th January 2012.</p> <p>FINISHED</p>	<p>Members requested that a progress report be given on this matter at the January meeting.</p> <p>Report presented to Committee on 18th January. Further updates would be provided by the Business Improvement Manager.</p> <p>The Committee requested a copy of the slides that were being shown to staff at the training sessions.</p>
Performance Management Review	<p>Presentation from Head of Business</p>	<p>That a working Group be set up including</p>

	<p>Improvement and Partnerships at meeting on 25th January 2012.</p> <p>Review ongoing and a more detailed report would be provided at the next meeting of the Committee.</p> <p>Additional meeting to be held on 23rd April 2012</p>	<p>Cllr Mrs Beech, Cllr Fear, Cllr Mrs Shenton and Cllr Snell,</p> <p>Working Group set up and progressing well.</p>
<p>The Committee requested that Scrutiny Briefs or reports where appropriate on the following be brought to a future meeting of the Committee:</p> <ul style="list-style-type: none"> • Corporate Complaints, Comments and Compliments Policy (update) 		

HEALTH SCRUTINY

Title	Action	Method of Scrutiny and Way Forward
Consultation on Mental Health Services	<p>Response submitted to Staffordshire County Council Health Scrutiny Committee – Still concerns that clear pathways were not in place and that proposals had not been thought through adequately.</p>	<p>The Committee considered an update issued by the North Staffordshire combined Health Care Trust outlining progress made on the public consultation for</p>
Fit For the Future and move of the Accident and Emergency Centre	<p>Visit to new A & E now taken place</p> <p>Phased transfer to the new hospital was proceeding to plan.</p>	<p>The Chair requested that should any risks or problems materialise then the Committee be informed at an early stage and that this would remove the requirement for regular updates regarding</p>

	<p>There was still concern regarding the reduction in beds which would need to be monitored by the Committee.</p> <p>There was still concern regarding the bus routes to Bradwell Hospital and it was agreed to write to the County Council regarding these concerns.</p> <p>Updates required regarding progress of the New A&E</p>	<p>the move.</p> <p>The Committee discussed that best time to visit the new site of the A&E department and decided to aim for January when the building had been handed over, the visit would also be open to colleagues from the County Council Health Scrutiny Committee.</p>
Review of Major Trauma Services	Recommendation accepted and Trauma Service to remain at North Staffs	Recommendation submitted to the County Council.
<p>SCC Health Scrutiny Committee to seek involvement in work on excess seasonal winter mortality in their area and Newcastle Borough Council Health Scrutiny Committee to seek scrutiny involvement in work on infant mortality in their area.</p> <p>Report to be provided to the next meeting of the Committee and project brief. Project brief to be completed.</p> <p>PRIORITY</p> <p>A set of questions had been sent to the Director of Public Health for consideration at the next meeting prior to the setting up of a possible working group. Awaiting Responses.</p> <p>The Committee had been requested by the County Council Health Scrutiny Committee to look into infant mortality rates in Newcastle under Lyme.</p> <p>Partial response received from the Director of Public Health but further information required as a matter of urgency. A Joint Committee has been set up to look into the issue and the Borough Council will have a representative on this. The Scrutiny Committee will write to this Joint Committee requesting progress reports and results were expected by the 2nd Scrutiny meeting following the elections. The Director of Public Health would be requested to answer the remaining questions on the Scrutiny Brief.</p>		
Cardiac Rehabilitation Response to County Council Health Scrutiny	Work being undertaken by the Executive Director for Operational Services regarding Phase 3 and 4	Concern that the PCT were taking too long and that if the pace was not

Report regarding phase IV Cardiac Rehabilitation	Cardiac rehab being carried out at the new J2. Publicity would be circulated regarding the walk for life programme.	increased Jubilee 2 would not be able to accommodate the cardiac rehabilitation customers.
Closure of High Street Practice Newcastle under Lyme	The Committee received a presentation from representatives of the PCT at its meeting on 7 th November 2011. FINISHED	That the PCT be asked to provide regular updates on the progress made on the dispersal of patients from the High Street Practice. That the PCT be asked to keep the Committee advised of any proposals to run clinical services from the High Street premises.+
Services Provided by GPs and Publicity	At its meeting on 7 th November 2011 the Committee questioned representatives from the PCT regarding concerns expressed at a previous meeting relating to arrangements that were in place to enable patients to access phlebotomy services other than at the University Hospital of North Staffordshire. FINISHED	That the PCT be asked to look at updating current information on the availability of services in the community and providing improved information on how to contact NHS Direct.
Neuroradiology Review Final Report	Question regarding this were referred to the accountability session which was held at the Civic Offices on 10 th November 2011. The Committee discussed the responses received from the UHNS and it was agreed that further clarification be sought regarding some of the answers and a further report on this matter be brought to a subsequent meeting.	The Committee would continue to monitor the situation.
Health and Wellbeing Strategy PRIORITY	During consideration of this matter the Chairman expressed the view that the Borough Council should have two representatives on the County Council's Health and Wellbeing Board and that	It was hoped that a first draft of the Strategy would be available in the New Year.

	<p>through the development of our own Strategy document demonstrate that we were making positive steps regarding this issue.</p> <p>Priority</p> <p>A presentation was given to the Committee at its meeting on 3rd April regarding the new Local Public Health agenda</p>	
Health and wellbeing Board	A case for increased local authority representation on the Board would be prepared in consultation with the Chair and forwarded to the County Council's Cabinet Member for Adult Services.	
Phlebotomy Services	Appeared to have improved following a publicity campaign by the PCT but further publicity was required regarding services at Bradwell Hospital.	
UHNS Complaints procedure	<p>UHNS would be requested to provide details of its complains procedures to the committee. Still awaiting documentation.</p> <p>The Committee expressed concerns regarding the length of the procedure and comments would be passed back to the hospital.</p>	